

When a termination of this contract occurs and the paid holidays already taken exceed the paid holiday's entitlement on the date of termination, the Company will deduct the excess holiday pay from any termination pay.

Lay-off and Short Time

The Company reserve the right to lay you off from work or reduce your working hours, where through circumstances beyond its control is unable to maintain you in your employment. You will receive as much notice as is reasonably possible prior to such lay-off or short time. You will not be paid during lay-off periods and will be paid only in respect of hours actually worked during periods of short time.

Illness

Should you be absent from work for 2 or more days a Doctor Certificate must be produced and these days will be recorded on your file. Wages lost through sick days can be claimed from the Department of Social Welfare.

Notice

In the event of termination of your employment, you are required to give the company and the company undertakes to give you 4 weeks notice. However, both parties are free to waive their rights to notice and/or accept pay in lieu of notice, if agreed between them. Nothing in this agreement shall prevent the giving of lesser period of notice by either party where mutually agreed.

General

As a developing hotel our emphasis is on constantly raising our standards and efficiency. We therefore depend on your skills and knowledge to maintain our high standards and reputation for excellence. We therefore expect you to contribute as part of our team through hard work, flexibility and commitment, to discuss with your Departmental Manager or Human Resource Manager any problem or difficulties, and to offer any constructive views you may have.

The Hotel operates a policy of non-discrimination on grounds of gender, marital status, sexual orientation, religion, age disability, race or members of the travelling community. In addition the Hotel undertakes that any person alleges a breach of this policy will have their complaint dealt with in a fair confidential and proper manner and any person connected with such a complaint will not be victimised in any way.

It is my understanding that there is an agreement in principle for you to remain in this position until at least _____. To indicate your acceptance of the position as offered, please sign and return one copy of this letter to me. If in the event you do not wish to accept please advise us as soon as possible.

We very much look forward to welcoming you to this new position for what we hope will prove to be an enjoyable employment experience

Yours sincerely,

General Manager

Date:

I accept and agree to all the terms and conditions of my employment as set out above

Date:
